



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## NORM WAITT SR. YMCA JOB DESCRIPTION

Job Title: **Volunteer Youth Sports Coach**  
Status: Non-Exempt  
Reports to: Sports & Rec Director

Department: Sports & Rec  
Revision Date: May 7, 2019

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### POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit, charitable organization committed to strengthening community through youth development, healthy living and social responsibility. The Sports Official at the Norm Waitt Sr. YMCA serves others by intentionally welcoming, connecting, and supporting them and inviting them to get involved and give back to the community.

### OUR CULTURE:

Our mission and core values are brought to life by our culture. In the Y, we strive to live our cause of strengthening communities with purpose and intentionality every day. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

### ESSENTIAL FUNCTIONS:

1. To teach sports through the use of games approach and through effectively planned practices at a level appropriate for each member of the team.
2. To conduct a preseason parent orientation meeting to inform the parents of practice/game times and location, rules, equipment requirements, schedules, game cancellation procedures, and to encourage parent involvement.
3. To be aware of the differences in each child's physical and emotional maturity, personality, backgrounds, and motivation.
4. To supervise the players before, during, and after practices and games.
5. To provide a safe and enjoyable environment for all players, giving each child an equal opportunity to participate.
6. To communicate with officials to promote proper sport specific techniques.
7. To teach players multiple playing positions of the sport and ensure equal playing time in each game.
8. To communicate with the Sports and Recreation Director, any questions or concerns.
9. To serve as a positive role model to the players, parents, officials, and fellow coaches by following all rules, demonstrating good sportsmanship, and coaching consistency with the Y Sports and Rec philosophy.
10. To communicate good health and fitness principles and positive character development concepts to players, parents, and spectators.

### LEADERSHIP COMPETENCIES:

- Developing Self & Others
- Inclusion
- Program/Project Management

**The Y: We strengthen the community through youth development, healthy living, and social responsibility.**

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## QUALIFICATIONS:

- Must be responsible and of good character.
- Successfully passes a background check conducted by the NWS YMCA.
- Complete the online coaches training found at <http://training.ymca.net> prior to the first game of the season.
- Attend the coaches training meeting prior to the season.
- CPR / First Aid Certified (Recommended, not required).

## WORK ENVIRONMENT & PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by a sports coach to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Ability to plan & lead sports practices.
- Ability to perform all physical aspects of the position, including leading sport practices, walking, standing, bending, reaching, and lifting.

## SIGNATURE:

Today's date: \_\_\_\_\_

I have reviewed and understand this job description.

\_\_\_\_\_  
Coach's name

\_\_\_\_\_  
Coach's signature

\_\_\_\_\_  
Supervisor's name

\_\_\_\_\_  
Supervisor's signature